

CONSERVATORY METROPOLITAN DISTRICT

405 Urban St., Suite 310
Lakewood, Colorado 80228

Website: www.yourcmd.org • District Manager's Email:
aj@publicalliancellc.com; geol@publicalliancellc.com

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Birgit Baldwin	President	2025/May 2025
Pedro Moczo	Secretary	2027/May 2027
Timothy Siml	Treasurer	2025/May 2025
Harlan Baldwin	Assistant Secretary	2027/May 2025
Robert "Bob" Hunchberger	Assistant Secretary	2027/May 2025

DATE: March 18, 2024

TIME: 9:00 a.m.

PLACE: VIA TELECONFERENCE AT:

VIDEO: <https://us02web.zoom.us/j/7636703470> MEETING ID: 763-670-3470
TELECONFERENCE: (720) 707-2699; MEETING ID: 763-670-3470

I. ADMINISTRATIVE MATTERS

A. Present Disclosures and Potential Conflicts of Interest.

B. Recite Pledge of Allegiance.

C. Approve Agenda.

D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the January 23, 2024 Regular Meeting (enclosure).
 - Ratify approval of Addendum No. 2024-01 from BrightView Landscape Services, Inc. for winter watering (enclosure).
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II. COMMUNITY COMMENTS

A. Public Comment

III. MAILBOX DISCUSSION

- A. Representatives with USPS.
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IV. FINANCIAL MATTERS

- A. Review and consider approval of the payment of claims for Check Nos. 4897 through _____ for the period ending _____, 2024, in the amount of \$_____ (to be distributed).
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- B. Review and consider acceptance of unaudited financial statements (to be distributed).
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- C. Review 2023 draft Audit (to be distributed).
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- D. Other.
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V. OPERATIONS MATTERS

- A. Review Manager's Report (enclosure).
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- B. Update for the kiosk map project (enclosure).
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- C. Discuss Common Area Damage from Vendor
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- D. Other.
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VI. LANDSCAPING MATTERS

- A. Update on retaining wall repairs.
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- B. Landscaping projects
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- 1. Review and consider approval of Addendum No. 2024-02 from BrightView Landscape Services, Inc. for over seed of native area, in the amount of \$2,006.80 (enclosure).
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2. Review and consider approval of Addendum No. 2024-03 from BrightView Landscape Services, Inc. to build a retaining wall on Hampden Avenue, in the amount of \$44,104.06 (enclosure).

3. Review and consider approval of Addendum No. 2024-04 from BrightView Landscape Services, Inc. for turf to rock conversion, in the amount of \$122,289.58 (enclosure).

4. Review and consider approval of Addendum No. 2024-05 from BrightView Landscape Services, Inc. for enhancement on bed in front of Art Area, in the amount of \$10,732.43 (enclosure).

5. Review and consider approval of Addendum No. 2024-06 from BrightView Landscape Services, Inc. for 2024 tree installation, in the amount of \$5,000 (enclosure).

C. Irrigation projects:

1. Review and consider approval of proposal from BrightView Landscape Services, Inc. for controller 3 irrigation head replacement, in the amount of \$24,915 (enclosure).

2. Review and consider approval of proposal from BrightView Landscape Services, Inc. for controllers 5 and 6 irrigation head replacement, in the amount of \$28,677 (enclosure).

3. Review and consider approval of proposal from BrightView Landscape Services, Inc. for controller 8 irrigation head replacement, in the amount of \$2,937 (enclosure).

4. Review and consider approval of proposal from BrightView Landscape Services, Inc. for controller 9 irrigation head replacement, in the amount of \$18,2825 (enclosure).

D. Other.

VII. BOARD MEMBER INPUT

A. Director Birgit Baldwin

B. Director Hunchberger

C. Director Moczo

D. Director Siml

E. Director Harlan Baldwin

VIII. OTHER BUSINESS

A. Discuss community outreach and items for Community Update.

B. Discuss Board Member On Duty Schedule.

IX. LEGAL MATTERS

A. Update for Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District – Discuss Website Accessibility and Document Remediation

B. Discuss Volunteer Accident Coverage and Community Events (General Liability Schedule).

C. Other.

X. ADJOURNMENT – The next regular meeting is scheduled for May 20, 2024.